



# County of Santa Cruz

## SENIORS COMMISSION

701 Ocean Street, Rm 30, SANTA CRUZ, CA 95061  
(831) 454-2355 FAX (831) 454-3463  
Lynn McKibbin, CHAIR -- Carol Childers, CHAIR

### ACTION MINUTES OF THE SENIORS COMMISSION MEETING

DATE: February 21, 2017  
PLACE: RTC Offices, 1523 Pacific Avenue, Santa Cruz CA 95060  
PRESENT: Clyde Lawrence, Lynn McKibbin, Jeana De la Torre, Carol Childers, Charles Molnar, Harold Raphael  
EXCUSED: None  
ABSENT: Lou Tuosto  
STAFF: Aimee Mangan, Coordinator  
Guests: Clay Kempf, Mark Trabing, Grace Blakeslee, John Daugherty, Bonnie Linden

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1. Agenda Review
2. Approval of Minutes for October 18, 2016 meeting  
Motion/ Second: Childers/ Molnar. Passed unanimously.
3. Written Communications :  
None
4. Oral Communications and Announcements
  - a.) John Daugherty (SCMTC Representative): presented February 15, 2017 Apology Letter to Santa Cruz METRO Customers. Daugherty shared that METRO text alerts are now available for interested patrons and that he is available to assist people in navigating METRO services. He can be contacted at 831-423-3868.
  - b.) Mark Trabing (Habitat for Humanity) discussed a new pilot program- ADUs (Accessory Dwelling Units) for Seniors that are on limited incomes within the City of Santa Cruz. He distributed brochures titled "The Keys to Aging in Place" that provide information about this pilot program.
5. Presentation –Bonnie Linden, Director of the TimeBank Santa Cruz provided an overview of TimeBank, including the ElderHands Program.
6. Presentation – Clay Kempf, Seniors Council
  - a.) A Solutions Summit overview and possible avenues for the Seniors Commission to support the Summit were provided. Summit date to be determined.
  - b.) Endorse and partner with Seniors Council on support.  
Motion/ Second: Childers/ Molnar. Passed unanimously.
  - c.) Commissioners should invite their Supervisor and other key stakeholders.
  - d.) Seniors Nutrition Funds Talking Points distributed to Commissioners to advocate for statewide funding for services focusing on Senior Dining Centers and home delivered meals.
7. Regional Transportation Commission Unified Corridor Survey Update- Grace Blakeslee, RTC Spokesperson  
Survey focuses on areas of congestion and asks survey takers to rank priority areas and

offer solutions.

8. Commissioners Reports – Vacancies.
  - a.) Seniors Commissions Bylaws reviewed to ensure compliance with requirements when recruiting for current vacancies.
  - b.) 1<sup>st</sup> District: Commissioner Molnar will be resigning after this meeting.
  - c.) Commissioner Molnar shared that the California State Legislature identified their top ten State and top four Federal priorities.
  - d.) Consideration of SB 202 – Medi-Cal: Personal Needs Support Allowance support. Motion/ Second: McKibbin/ De la Torre. Passed unanimously. Commissioner McKibbin will write support letter.
  - e.) Commissioner Molnar stated Senior Bill in is legislature for special funding, and there will be a Hearing on March 2<sup>nd</sup>. Commissioners may contact Senator Monning to voice their support as individuals.
  - f.) 2<sup>nd</sup> District: Welcome to new Commissioner De la Torre. Commissioner De la Torre attended and networked at Human Care Alliance meeting last week.
  - g.) 3rd District: Commissioner Charles Levine recently resigned after years of service. Two vacancies in this District currently.
  - h.) 5<sup>th</sup> District: All 5<sup>th</sup> District Commissioners were invited to a breakfast meeting with Supervisor McPherson which was well attended.
  - i.) Commissioners McKibbin and Childers reported that Meals on Wheels had a successful fundraiser recently.
9. Retreat
  - a.) Commissioner McKibbin provided an overview of past Retreats and the purpose of a future Retreat. August was identified as an ideal time for Commissioners to have a Retreat.
  - c.) Adjournment at 3:25 pm and next meeting scheduled for April 18th, 2017.

Submitted:  
Aimee Mangan  
Commission Coordinator

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### ACTION MINUTES OF THE SENIORS COMMISSION MEETING

DATE: April 18, 2017

TIME: 1:30 pm

PLACE: RTC Offices, 1523 Pacific Avenue, Santa Cruz CA 95060

PRESENT: Clyde Lawrence, Lynn McKibbin, Jeana De la Torre, Carol Childers, Harold Raphael, Lou Tuosto

EXCUSED: None

ABSENT:

STAFF: Aimee Mangan, Coordinator

Guests: None

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Meeting was convened at 1:35pm

1. Agenda Review
2. Approval of Minutes for February 21, 2017 meeting  
Motion/ Second: Childers/De la Torre. Passed unanimously.
3. Written Communications:  
Seniors Nutrition Funding Support Letter for Governor Brown approved with copies for Board of Supervisors, Senator Monning, Assemblyman Mark Stone and the Area Agency on Aging of Santa Cruz and San Benito Counties.  
Motion/ Second: Childers/ Raphael. Passed unanimously.
4. Oral Communications and Announcements:
  - a.) Commissioner McKibbin shared that Becky Taylor is new Chair and John Daugherty is new Vice Chair of the Commission on Disabilities
  - b.) Commissioner De la Torre attended recent Town Hall Meeting that featured Congressman Panetta, Congresswoman Eshoo and Assemblyman Laird. Congressman Panetta is supportive of addressing seniors' needs and issues.
  - c.) Commissioners discussed leveraging relationships to help promote Meals on Wheels to Congressman Panetta.
  - d.) Commissioner Tuosto provided an overview of his work, volunteerism and educational pursuits to fellow Commissioners.
5. Elections:  
2017 Chairs McKibbin and Childers.  
Motion/ Second: Lawrence/De la Torre. Passed unanimously.
6. Commissioners Reports – Vacancies.
  - a.) 5<sup>th</sup> District Commissioner Childers will be attending April 20<sup>th</sup> meeting in Live Oak hosted by Supervisor Leopold and will network to fill vacancy in 1<sup>st</sup> District.
  - b.) Commissioners strategized on outreach and recruitment efforts for vacancies. Coordinator will send out most recent Seniors' brochure. Commissioners will review and provide suggestions.

c.) Discussion about California Senior Legislature (CSL) seat on Commission Roster. Coordinator will gather information about this seat.

7. Retreat

a.) Commissioner McKibbin provided an overview of and the purpose for a Retreat.

b.) Commission will wait until new members are aboard to optimize impact of Retreat.

c.) Commissioners were asked to hold dates in August and October for a Retreat.

d.) Coordinator will check availability of venues for a Retreat.

e.) Donation Letter template will be sent to Commissioners once a date and venue are selected.

8. Adjournment at 2:25 pm and next meeting scheduled for June 20th, 2017.

Submitted:

Aimee Mangan

Commission Coordinator

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## NO QUORUM

DATE: June 20, 2017

TIME: 1:30 pm

PLACE: RTC Offices, 1523 Pacific Avenue, Santa Cruz CA 95060

PRESENT: Clyde Lawrence, Carol Childers, Lou Tuosto, Al Walters, Michael Lewis

EXCUSED: Lynn McKibbin, Jeana De la Torre, Harold Raphael

ABSENT: None

STAFF: Aimee Mangan – Commissions Coordinator, Britt Harmssen - EEO Officer

Guests: Clay Kempf, Lois Sones, John Daugherty, Jean Brocklebank

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Respectfully Submitted:

Aimee Mangan  
Commission Coordinator

# County of Santa Cruz



## SENIORS COMMISSION

701 Ocean Street, Rm 30, Santa Cruz, CA 95060  
(831) 454-2355 FAX (831) 454-3463 TDD: 711  
Lynn McKibbin, CHAIR -- Carol Childers, CHAIR

## SENIORS COMMISSION MINUTES

Tuesday, October 17, 2017, 1:30 pm

Regional Transportation Commission Offices, 1523 Pacific Avenue, Santa Cruz, CA 95060

Present: Clyde Lawrence (District 2), Lynne Simpson (District 1), Jeana De la Torre (District 2), Carol Childers (District 5), Lou Tuosto (District 4), Michael Lewis (District 1), Al Walters (District 3), Lois Sones (District 3), Charles Molnar (Ex Officio, CSL)

Excused: Lynn McKibbin (District 5)

Absent: None

Staff: Aimee Mangan, Coordinator

Guests: John Daugherty, Jean Brocklebank

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Meeting was convened at 1:33pm

1. Agenda Review
  - a.) Motion to add Reports section to the Agenda to include Commissioner, Staff and other reports.  
Motion/ Second: Lewis/ None. Motion failed.
  - b.) Motion to add Roll Call to the Agenda.  
Motion/ Second: Lewis/ Walters.  
Ayes: Lawrence, Childers, Lewis, Walters (4)  
Nays: Sones (1)  
Abstain: Simpson, De la Torre (2)
  - c.) Lewis reviewed the purpose and intent of meeting agendas and minutes, including Oral Communications and Commissioners' Reports.
2. Approval of Minutes for April 18, 2017 meeting  
Motion/ Second: De la Torre/ Lawrence.  
Ayes: Lawrence, Childers, Lewis, Walters, De la Torre (5)  
Nays: None (0)  
Abstain: Sones, Simpson (2)
3. CSL Report: Charles Molnar
  - a.) Molnar reviewed the bills that CSL proposed in their last session and provided an overview of some existing bills.
    - i.) Commissioners requested that Financial Elder Abuse Reporting be added to the December Agenda.
    - ii.) Commissioners will meet with their Supervisor to advocate for amending the Elder Abuse and Dependent Adult Civil Protection Act.
4. Written Communications  
None.
5. Oral Communications and Announcements

- a.) Brocklebank offered suggestions to help Commission meetings run more efficiently.
  - b.) Discussed public participation and moving Oral Communications to the end of the Agenda.
    - i.) Commissions Coordinator will send Robert's Rules of Order and Commission Bylaws to Commissioners.
  - c.) Daugherty provided an overview of Metro and Metro ParaCruz services, including increased staffing at the Watsonville Transit Center Customer Service Information Booth. Metro schedules were distributed.
  - d.) Daugherty invited the Seniors Commission to attend the upcoming Commission on Disabilities KUDOS Awards Event on October 21<sup>st</sup>.
6. Bylaw Amendments
- a.) Meeting time and place
    - i.) Commission seeks to change their meeting time and location to increase participation. Commissions Coordinator will look for a mid-county meeting location that is available from 12 – 2pm.
    - ii.) Lewis shared proposed bylaw amendments which will be distributed to Commissioners before the next meeting.
7. Seniors Brochure
- a.) Sample brochures were reviewed. Lawrence will create a new draft based on Commission input.
8. Public Guardian Conservatorships
- a.) Sub-committee formed to study conservatorships within Santa Cruz County. Motion/ Second: Lewis/ Sones. Passed unanimously. Sub-committee members include Sones, Walters and Simpson.
9. Commissioners' Reports
- a.) District 1: No report.
  - b.) District 2:
    - i.) Family Service Agency of the Central Coast offers counseling to older adults in their home.
  - c.) District 3: No report.
  - d.) District 4:
    - i.) Medicare.gov is the official U.S. government website that Seniors can use during the annual open enrollment period to apply for Medicare or change plans.
  - e.) District 5: No report.
10. Retreat Follow Up
- Postponed until December.
11. Holiday Party
- a.) Commissions Coordinator will send out doodle poll.
12. Adjournment at 3:37 pm

Next Seniors Commission meeting is scheduled for December 19, 2017 at the Regional Transportation Commission Offices (1523 Pacific Avenue, Santa Cruz, CA 95060).

Submitted:  
Aimee Mangan  
Commission Coordinator





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Lynn McKibbin, CHAIR -- Carol Childers, CHAIR

### Seniors Commission Meeting Minutes

Tuesday, December 19, 2017, 1:30 p.m.

Regional Transportation Commission Offices, 1523 Pacific Ave., Santa Cruz, CA 95060

Present: Lynn McKibbin (District 5); Carol Childers (District 5); Lois Sones (District 3); Lou Tuosto (District 4); Michael Lewis (District 1); Lynne Simpson (District 1); Jeana De La Torre (District 2); Clyde Lawrence (District 2); Charles Molnar (Ex Officio, CSL)

Absent: Fred Martinez (District 4)

Excused: Al Walters (District 3)

Staff: Britt Harmssen, Equal Employment Opportunity Officer

Guests: Jean Brocklebank; Clay Kempf

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Meeting was convened at 1:33 p.m.

1. Roll Call, Agenda Review and Approval of Minutes
  - a. Lewis proposed a correction to Item # 5b of the October 17, 2017 meeting minutes to reflect Simpson's failed motion to relocate public announcements and oral communications to the end of the Agenda. Motion to approve October 17, 2017 minutes with proposed amendment. Motion/Second: Lewis/De la Torre. Passed unanimously.
2. Code of Conduct
  - a. McKibbin reviewed the Commission's Code of Conduct and stated that she will adhere to Robert's Revised Rules of Order.
3. Written Communications
  - a. None.
4. Oral communications and announcements- for any items not on the agenda. The Commission may listen, ask questions for clarification, refer the matter to staff, or add the matter to the agenda for a future meeting. Comments are limited to three minutes in duration.
  - a. Jean Brocklebank requested consideration and support from the Commission regarding a safety issue and concern with respect to the public's use of sidewalks for bicycle transportation.
5. Biennial Report
  - a. Commissioners reviewed reported community service and volunteer activities and made corrections as appropriate.
  - b. Staff will incorporate changes into a final document for the Chair's signature in January.

- c. Molnar requested staff to research whether the Commission holds a seat on the Domestic Violence Commission.
6. Bylaw Amendments
- a. Simpson inquired as to whether the Brown Act impacts the commission's bylaws. Staff provided a brief overview of Brown Act requirements as they relate to the Commission in terms of notice, public meetings, commission action, and communications between commissioners. Staff to supply a copy of the Brown Act to all commissioners.
  - b. Motion to approve bylaw amendments. Motion/Second: Lewis/McKibbon. Approved unanimously.
7. Seniors Brochure
- a. Lawrence submitted a draft brochure for the Commission's consideration. Draft will be updated with a photograph of the Commission and new Commissions Coordinator contact information, when available.
8. Support Letters
- a. HICAP
  - b. Financial Elder Abuse Reporting, SP-7
    - i. Motion to draft HICAP and SP-7 letters of support. Motion/Second: Tuosto/De la Torre. Approved Unanimously.
    - ii. Molnar to distribute more information regarding SP-7 to the Commission.
    - iii. Chair McKibbon will draft letters.
9. Seniors Commission Retreat Summary and Next Steps
- a. Commissioners discussed next steps. "Age Friendly Communities" was identified as the primary priority and area of focus for the Commission, with various related sub-issues, including Housing, Transportation, Public Guardianship, Age in Place Laws, and End of Life Issues.
  - b. Improved methods and coordinated efforts to enhance visibility and awareness of the Commission, advocate within the community, and establish the Commission as a resource for Senior constituents and stakeholders will be employed in pursuing these abovementioned priorities.
  - c. Sub-committee formation to be added to the February Agenda.
10. Seniors Solution Summit Review
- a. Kempf provided a detailed summary of the event and information regarding established workgroups organized by issue which will identify short and long-term objectives and strategies and systems for attainment. Commissioners were encouraged to participate in a workgroup. Upcoming workgroup meeting dates and locations were distributed.
11. Public Guardian Conservatorship Workgroup

- a. Sones announced that a meeting is tentatively planned for January and details will follow when determined.

12. Age Friendly Communities

- a. To remain on the agenda with Sub-committee formation.

13. Commissioner Reports

- a. Sones reported that there is still time for input and comment on tax bills.
- b. Simpson emphasized the importance of item #2 of the Solutions Summit Wrap Up: “Greater attention is needed on intergenerational programming—need to heal the strain between young and old” and reported that she has made an inquiry to a professor at UCSC regarding approaches and opportunities to integrate seniors more effectively within the community.
- c. Childers commented that interns at Meals and Wheels introduce young people to issues affecting seniors and helps to develop advocates among younger generations.

14. Adjournment at 3:20 p.m.

Next meeting is scheduled for February 20, 2018 at the United Way of Santa Cruz beginning at 12:30pm.

Submitted:  
Britt Harmssen  
EEO Officer